

# BUFFALO VALLEY SCHOOL MAINTENANCE REQUEST

**Date:** \_\_\_\_\_

This form is to be turned into the principal when requesting maintenance to be done.

Maintenance Requested: (explain in detail)

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\_\_\_\_\_  
Signature of Person Requesting Maintenance

\_\_\_\_\_  
Principal

Principal to turn form into Superintendent.

Date Maintenance Accomplished: \_\_\_\_\_

Remarks

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\_\_\_\_\_  
Signature of Person Doing Maintenance.