

ACTIVITY FUND PURCHASE REQUISTION

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Date: _____

Account: _____

Order Number: _____

Ship To: Buffalo Valley School
4384 SE Highway 63
Talihina, OK 74571-5961

Bill To: Buffalo Valley School
ATTN: Accounts Payable
4384 SE Highway 63
Talihina, OK 74571-5961
918-522-4426

PLEASE PURCHASE THE FOLLOWING ITEMS:

ITEM #	QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST

TOTAL:
SHIPPING:
GRAND TOTAL:

Purpose or Use: _____

Signature: _____ Principal's Signature: _____

This requisition is to be turned in to the superintendent's office after principal has given his/her approval

Superintendent's Signature: _____

For Office Use Only

Date Ordered: _____ Activity Fund Custodian Signature: _____